



**Heworth Without Parish Council**  
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**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 15 FEBRUARY 2021 commencing at 7.00PM in **via zoom****

Topic: HWPC Zoom Meeting Monday 15th Feb 2021 at 7pm  
Time: Feb 15, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85138092384?pwd=OGJreVdNNnM4ZnVmdWpoZ2ExZ1BXQT09>

Meeting ID: 851 3809 2384

Passcode: 302932

One tap mobile

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Dial by your location

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Meeting ID: 851 3809 2384

Passcode: 302932

Find your local number: <https://us02web.zoom.us/u/kvpPlm0sw>

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 19/2021 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

*R. D. Clayton*

Agenda for said meeting is shown below.

**8th February 2021**  
**Cllr Ron Clayton**  
**(Chairman)**

# AGENDA

## **17/2021. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence
- b. To Approve Councillor D Gibbons sabbatical due to personal reasons

## **18/2021. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

## **19/2021. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

## **20/2021. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

### **21/2021. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 18/01/2021

### **22/2021. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

### **23/2021. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31 January 2021
- c. To Approve Bank Reconciliation Statement to 31 January 2021
- d. To note that the proceeds of the Parish's VAT application have been deposited into our bank account, in full.
- e. To Approve the VAT application Dec 2020 – Feb 2021 and for the Clerk / RFO to submit.
- f. To Approve the clerk to book an Internal Auditor and accountant to do the AGAR for 2020/2021

### **24/2021. Heworth Without Parish Council Administration:**

- a. To Approve HWPC Schedule of Assets register 2021.
- b. To Consider newsletter contents and agree a deadline for distribution.
- c. To Consider HWPC updated standing orders
- d. To Approve One Candidate to act as a PARISH REPRESENTATIVE TO THE CITY OF YORK JOINT STANDARDS COMMITTEE (Mark L Guilford, Haxby Town Council, Susan Jacqueline Nunn, Strensall with Towthorpe Parish Council, Mark Kelsall Waudby, Rawcliffe Parish Council. Council's selection must be submitted by 5.00pm on Friday, 19 February 2021, by the Clerk.
- e. To consider arrangements for parish council elections in May 2021
- f. To update progress with Vision ICT upgrading HWPC website to adhere to Web Accessibility Guidelines and be WAG Compliant

### **25/2021. To Consider Issues Relating to Parish Assets and Open Spaces**

#### **a. Stray Road play area**

- i) To note that due to increased use, during lockdown, and heavy rain the play area has had flooding issues. Groundsman D Morrod is making a sterling effort to keep the area accessible by creating drainage roots.
- ii) To consider groundworks by Playscheme for Gate and Circular swing, to extend usage over the winter months totalling £1,920.50 + VAT
- iii) To review the quarterly operational playground inspection report and consider and approve any actions required should the quotes be submitted prior to the parish meeting.
- iv) To note that we have been successful in obtaining ward funding for 50% of the cost of a set of climbing rocks, totalling £6,500.
- v) To approve purchase of set of climbing rocks from Sutcliffe Play as per the quote.
- vi) To consider installation and timing implications and approve an installation schedule. (Gym equipment is installed prior to climbing rocks? Or vice versa?)
- vii) To report that the liaisons and correspondence between the Clerk and Applefields school that proved fruitful and we have a letter of support and £200 sponsorship towards the new Roundabout / Waltzer & inclusive swings.
- viii) To report that funding from CYC Play Area Improvement Fund was applied for on 5<sup>th</sup> Feb 2021 by Cllr R Clayton and Cllr M Wells, to allow the purchase and installation of a pair of inclusive swings and a fully inclusive roundabout (Waltzer) and accessible adaptations to the gates and entrance. We await to hear the outcome.

- ix) To approve the size of the path which will allow access from the gates on Stray Rd to the new inclusive roundabout: to be extended from 2mx4.7m (original quote) to 2.5m x4.7m (new quote) and also to accommodate contractors' vans.
  - x) To approve the preferred location of the Basketball area and hoop positioning.
  - xi) To consider and approve the surface of the preferred basketball area in the light of new information about artificial grass and mixed surfaces.
  - xii) To decide which play equipment company to use for the basketball area surface.
- b. Stray Road Playing field, Jubilee wood and wildflower meadow
- i) To Report on matters relating to Playing field, Jubilee wood and wildflower meadow
- c. Open Spaces and other assets
- i) To Report on matters relating to our open spaces and assets.
- d. HWPC Allotments
- i) To report on the on matters relating to Stray Road Allotments.

**26/2021. Employment and Training:**

- a. To Consider any current employment/training related issues

**27/2021. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**28/2021. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative
- b. To Consider charging points for electro vehicles/environment within the Parish
- c. To Note any further highway issues.

**29/2021. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**30/2021. Correspondence:**

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

**31/2021. To Note matters for Information and items for next monthly meeting agenda**

**32/2021. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 15<sup>th</sup> March 2021 at 7pm via zoom platform.